

# Member Service Requirements



**Effective Date:** June 16, 2011 – June 15, 2014  
**Members Affected:** All PGA Members except classifications A-3, A-5, Retired Member and Life Member Retired

Rules and Regulations for the **Member Service Requirement, (MSR)**, as defined by the Membership Committee:

- 1 One credit per hour of service or participation as defined by the chart below.
- 2 A Section may require that all Section and Chapter activities be approved in advance.
- 3 Based on previously approved activities, established guidelines and Section recommendations, the National Office will approve the credits to be awarded for a certain activity. The Board of Control will determine the number of credits in all disputes.
- 4 A participant may receive compensation for an activity, however this activity shall be voluntary and shall not be the participant's primary employment.
- 5 Fifty-four (54) credits are required for a three-year cycle.

ACTIVITY	CREDITS EARNED
<b>#1: MEETING CATEGORY</b> Attending a National, Section, Chapter or National Allied Association Meeting.  <b>REQUIRED 12 CREDITS PER 3 YEAR CYCLE.</b>	2 credits per hour with maximum as listed below. 8 credits maximum for a National Meeting. 6 credits maximum for a Section Meeting. 4 credits maximum for a Chapter Meeting. 2 credits maximum for National Allied Association Meeting.
<b>#2a: EDUCATION CATEGORY</b> Participating in PGA sanctioned educational career specific courses as an attendee. Online education can be via PGALinks, pre-approved online providers or other online educational career specific courses within specific guidelines. See below for guidelines.	1 credit per each hour of participation with no maximum limitations.
<b>#2b: EDUCATION CATEGORY</b> Serving as an instructor, coordinator or a speaker at a National, Section, Chapter or Allied Association education or self-improvement seminar. <b>REQUIRED 12 CREDITS PER 3 YEAR CYCLE. COMBINATION OF (2a/2b)</b>	1 credit per hour of service with no maximum limitations.
<b>#3 TOTAL CATEGORY</b> Participating in Growth of the Game programs and/or service to the Chapter, Section, National PGA or community such as radio shows, TV shows, speeches, golf promotional non-playing events, golf clinics and other volunteer activities, such as non-playing tournament official..	1 credit per hour of participation with a maximum of 8 credits per day.
<b>#4: TOTAL CATEGORY</b> Serving as a volunteer golf coach or assistant golf coach of a high school or college golf team. (See Rule 4 above.)	Maximum of 6 credits per MSR cycle year.
<b>#5: TOTAL CATEGORY</b> Completing an MSR-designated National or Section survey. The Board of Control must approve Section surveys.	1 credit per Section survey. 2 credits per National survey. 1 credit per six consecutive months of PerformanceTrak. Maximum of 5 credits per MSR cycle year.
<b>#6: TOTAL CATEGORY</b> Participation in sanctioned Section golf tournaments or tournaments conducted by the PGA of America National Office.	2 credits per Section event. 4 credits per National event. Maximum of 8 credits per MSR cycle year.
<b>#7: TOTAL CATEGORY</b> Attending a National, Section or Allied Association Merchandise Show.	2 credits per show. Maximum of 4 credits per MSR cycle year.
<b>#8: TOTAL CATEGORY</b> PGA approved news, media, and magazine articles or published book.	1 credit per article. Maximum of 6 credits per MSR cycle year.
<b>#9: TOTAL CATEGORY</b> Serving the Section, Chapter, National PGA or Allied Association. (Includes Section committees and board meetings)	1 credit for each hour of participation with a maximum of 4 credits per day.

Total MSR per cycle= 54

Required Meeting Attendance= 12

Required Education= 12

**Online Guidelines:**

PGA Professionals can receive MSR credits from the many online educational offerings beyond the scope of PGALinks.com. The following parameters will be used to qualify online courses:

- Online course must be educational in nature and cannot be a product specific sales promotion.
- Course provider must be able to provide a course outline.
- Course provider must be able to provide an estimate of the time required to complete the course.
- Course must be considered professional development and not personal development.
- PGA member is required to submit verification of successful completion and assessment of the course within 30 days of completion.
- Pre-Approved Online Provider information would need to be submitted.
- It is the responsibility of the PGA member to provide all the needed documentation listed above.
- Documentation would be reviewed and approved by the PGA Membership Department in consultation with the PGA Education Department.
- A maximum of eight (8) MSR credits may be awarded for any one online course.